

GOVERNEMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Health, Medical & Family Welfare Department – Right to Information Act, 2005 [Central Act 22 of 2005] – Appointment of State Public Information Officers, State Chief Public Information Officers and Appellate Authority for Health, Medical & Family Welfare Department – Orders – Issued.

Health, Medical & Family Welfare (OP-I) Department

G.O.Rt.No.122

Dated.21-01-2013

Read the following:

- 1) G.O.Rt.No.845 Health, Medical & Family Welfare (N2) Department, Dated.15-4-2011.
- 2) G.O.Rt.No.1735 Health, Medical & Family Welfare (OP-I) Department, Dated.17-10-2011.

ORDER:

In modification of the orders issued in the reference 2nd read above and in accordance with the provisions contained under Section 5 (1), 5 (2) and Sub Section (1) of Section 19 of the Right to Information Act 2005, the following officers of the Department have been designated as Appellate Authority, State Chief Public Information Officer, and State Public Information Officers, for dealing with the cases under Right to Information Act 2005 :-

Sl.No.	Name & Designation	Official Address
1	Sri K. Ratna Kishore, Principal Secretary to Government. State Appellate Authority	303, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
2	Sri Ajay Sawhney, Principal Secretary to Government. State Appellate Authority	305, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
3	Smt. Ch. Rajasulochana, Additional Secretary to Government State Chief Public Information Officer Cell No:9849905666	313, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
4	Sri N.B. Ratna kumar, Deputy Secretary to Government State Chief Public Information Officer Cell No:9618591012	320, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
5	Sri K.Yugandar Reddy Deputy Secretary to Government State Chief Public Information Officer Cell No:9652904877	311, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
6	Sri T.Vemulaiah Deputy Secretary to Government State Chief Public Information Officer Cell No:9948873258	321, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
7	Smt. Dr. A. Prabhata , Assistant Secretary to Government State Public Information Officer Cell No:9618888094	319, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad

8	Sri A.Malla Reddy, Assistant Secretary to Government State Public Information Officer Cell No:9000994175	318, 3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
9	Smt. K. Durgavani, Assistant Secretary to Government State Public Information Officer Cell No:9652904880	3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
10	Sri M.Prabhakar Reddy, Assistant Secretary to Government State Public Information Officer Cell No:8008123810	3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
11	Smt. G. Sunitha Devi, Assistant Secretary to Government State Public Information Officer Cell No:9652904873	3 rd Floor, L-Block, A.P.Secretariat, Hyderabad
12	Sri M.A.Aziz Assistant Secretary to Government State Public Information Officer Cell No:9640872990	3 rd Floor, L-Block, A.P.Secretariat, Hyderabad

2. All the Section Officers of Health, Medical & Family Welfare Department shall act as Assistant Public Information Officers to the concern sections. The Subject distribution is also appended to this Order. The concerned Section Officers and Assistant Section Officers should brought to the notice of the Higher Officials in respect of RTI applications with in the stipulate period.

3. The Heads of the Department under the control of Health, Medical & Family Welfare Department shall communicate copy of this order to all unit officers under their administrative control.

4. This G.O. is available on the Internet and can be accessed at the address <http://www.ap.gov.in/goir> and www.apic.gov.in.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K.R. KISHORE
PRINCIPAL SECRETARY TO GOVERNMENT

To

All Heads of the Departments under the control of
Health, Medical & Family Welfare Department

Copy to:

The General Administration (GPM&AR) Department

All Departments of Secretariat.

The Secretary, Information Commission, HACA Bhavan, Hyderabad.

Commissioner, Information & Public Relation.

Principal Secretary to Chief Minister

The P.S. to Chief Secretary.

The O.S.D to Minister (H&FW)

The FA for HM&FW Department.

The P.S. to Prl. Secretary to Govt., HM&FW Department.

The P.S. to Prl. Secretary to Govt., HM&FW Department.

All Sections / Officers in HM&FW Department.

SF/SC

//Forwarded :: By Order//

SECTION OFFICER

THE PROPOSED LIST OF PIOS (ASST.SECY TO GOVT.) ALLOCATION OF SUBJECTS LIST IS APPENDED		
Sl.No.	Name & Designation	Sections
1	Smt. Dr. A. Prabhata , Assistant Secretary to Government Cell. No.9618888094, 23428228	L, VC-I,VC-II,VC-III
2	Sri M.Prabhakara Reddy Assistant Secretary to Government Cell No:8008123810, 23428225	M, OP-I,OP-II,K
3	Smt. K. Durgavani, Assistant Secretary to Government Cell No.9652904880,23428217	A,B,E
4	Sri A. Malla Reddy, Assistant Secretary to Government Cell No: 9000994175,23428221	H,J,N
5	Smt. G. Sunitha Devi, Assistant Secretary to Government Cell No: 9652904873, 23428217	C,D,F
6	Sri M.A. Aziz, Assistant Secretary to Government Cell No:9640872990, 23428213	I,R,G

	THE PROPOSED LIST OF CHIEF PIOS	
Sl.No.	Name & Desingation	Sections
1	Smt. Ch.Rajasulochana, Additional Secretary to Government Cell No:9849905666	VC-I,VC-II,VC-III, C, F
2	Sri N.B.Ratna Kumar Deputy Secretary to Government Cell No:9618591012	B,L,M ,OP-I, OP-II, K, E
3	Sri K.Yugandar Reddy Deputy Secretary to Government Cell No:9652904877	J,I,R,N
4	Sri T.Vemulaiah Deputy Secretary to Government Cell No:9948873258	A,D,G,H

Name of the A.S. to Govt.	Section		Subject
Smt. A. Prabhata	L	A.S.O-I	<ul style="list-style-type: none"> ✓ All service and non-service matters relating to the Institute of Preventive Medicine, Public Health Laboratories and Food (Health) Administration ✓ All matters relating to the Food Adulteration Act 1954, APPFA, Licensing Rules, etc. ✓ Enforcement of food and water quality standard ✓ AP Society for AIDS Control (APSACS) and activities for HIV – AIDS prevention. ✓ Licensing and monitoring of Blood Banks and Blood Storage Units ✓ Coordination with Indian Red Cross Society.
		A.S.O-II	<ul style="list-style-type: none"> ✓ All service and non-service matters relating to the Drugs Control Administration ✓ Drugs and Cosmetics Act, 1940, Indian Poison Act 1919, and rules thereof and their enforcement ✓ Prevention of Alcoholism & Drug Abuse and sale of sub-standard and spurious drugs. ✓ All matters relating to A.P. Pharmacy Council and Pharmacy council of India & related matters ✓ AP Human Rights Commission and National Human Rights Commission
	VC-I	A.S.O-I	<ul style="list-style-type: none"> ✓ All matters pertaining to the Vigilance Commission (VC) / Anti-Corruption Bureau (ACB) / Vigilance & Enforcement (V&E) of Commissionerate of Health and Family Welfare, Directorate of Public Health, APHMHIDC and APSACS.
			<ul style="list-style-type: none"> ✓ All matters relating to VC/ACB/V&E of the Directorate of Medical

		A.S.O-II	Education, Commissionerate of APVVP, Directorate of IPM, Commissionerate of AYUSH and the Drugs Control Administration, and others.
	VC-II	A.S.O-I	✓ Disciplinary matters relating to all cadres of Civil Assistant Surgeons, Dental Assistant Surgeons, and Deputy Civil Surgeons working under the overall charge of Commissionerate of Health and Family Welfare (Directorate of Public Health, APVVP, IPM, APSACS, IIH&FW)
		A.S.O-II	✓ All disciplinary matters relating to Civil Surgeon cadre and above under the Commissionerate of Health and Family Welfare (DHP&FW, APVVP, IPM, APSACS, IIH&FW)
	VC-III	A.S.O-I	✓ All disciplinary matters relating to all categories of staff of Director of Medical Education, SVIMS, NIMS, RIMS; and Commissionerate of AYUSH, APMHIDC, Drug Control Administration, etc.
		A.S.O-II	✓ All disciplinary cases pertaining to all non-Gazetted Officers (other than ACB, VC, and V&E) working in all departments under the control of Health, Medical, and Family Welfare Department, including the secretariat staff of the department.
Sri M. Prabhakara Reddy	M	A.S.O-I	<ul style="list-style-type: none"> ✓ All matters relating to the APMHIDC, including the Policy, Establishment, and Operational issues. ✓ Notification of Essential Medicines List and policy formulation and oversight of Drugs & Equipment procurement ✓ Coordination of civil works and maintenance of buildings by APMHIDC. ✓ Implementation of Sanitation Policy, Procurement Policy and Equipment Management Policy ✓ All Land Matters relating to the Hospitals, construction and maintenance of buildings under all buildings under the Department of HM &FW ✓ Establishment Matters relating to all Engineering establishment under the Department of HM & FW Department. ✓ Maintenance of Equipment, including Mortuary and Cold Storage Units

			under all units of HM & FW Department
		A.S.O-II	<ul style="list-style-type: none"> ✓ Arogya Sri, Health Insurance, Employee Insurance, CGHS, etc. ✓ All matters relating to the Health Information Management Information System (HMIS) / MEMIS etc ✓ National Cancer Control Programme Implementation ✓ National Mental Health Programme, including oversight of all Mental Health Institutes in the States, Centres of Excellence in Mental Health, etc. ✓ All activities relating to Non-communicable disease prevention, like Diabetes, Hypertension, Cardiac disease, etc. ✓ Enforcement of Tobacco Prevention Act and the Rules thereof. ✓ National Iodine Deficiency Control Programme ✓ National Programme for the Elder Citizens
	OP-I	A.S.O-I	<ul style="list-style-type: none"> ✓ Service matters relating to ASOs, SOs, PSs, Asst. Secys, Dy. Secys, Jt. Secys, Addl. Secretaries of non-cadre & cadre Officers ✓ Sanction of Loans & Advances to all Categories of employees of the department including, Assistant Secretaries, Deputy Secretaries to Govt. ✓ All Training programmes for the staff.
		A.S.O-II	<ul style="list-style-type: none"> ✓ Service matters relating to Stenographers, Assistants, Typists, TCAs, DR&T Assistants, etc. ✓ Preparation for and follow-up of all internal meetings of the HM&FW Department ✓ All meetings, publications, etc., relating to the Department. ✓ Administrative Reforms, Performance Management System, Citizen character, Good Governance, etc ✓ Media Management and Public Relations ✓ All other Miscellaneous matters relating to the internal management of the department.
		A.S.O-I	<ul style="list-style-type: none"> ✓ Service matters relating to Drivers, Record Assistants, and Class-IV employees ✓ Tappal and Dispatch Services

	OP-II		<ul style="list-style-type: none"> ✓ Stores, Computers, Typewriters, Telephones, stationery, furniture and Vehicles of the Department ✓ Imprest Account Management ✓ Maintenance of Premises and offices of the Department etc.
		A.S.O-II	<ul style="list-style-type: none"> ✓ Preparation of Number statement of the Department ✓ Preparation of Pay Bills of Officers and Staff of the Department; Petrol Bills, TA Bills, Telephone Bills – Telegram Bills ✓ Vehicles and other Miscellaneous Matters
	K	A.S.O-I	<ul style="list-style-type: none"> ✓ All matters relating to the services and working condition of Nursing Professionals of all cadres working under the Medical, Health and Family Welfare Departments (all HODs) ✓ Matters relating to Nursing educational Institutions and allied issues ✓ All issues relating to the AP Nursing Council ✓ Emergency Management Research Institute (EMRI) and 108 Services
		A.S.O-II	<ul style="list-style-type: none"> ✓ All matters relating to the services and working conditions of ASHA workers, Community Health Workers, MPHA (F) and MPHS (F), PHNs etc. ✓ All matters relating to ANM and allied training institutions ✓ Administration of A.P. Integrated Medical Attendance Rules; A.P. Telangana Medical Act; and Honorary Rural Medical Practitioners Scheme ✓ Health Management Research Institute (HMRI) / 104 and Fixed Day Health Services
Smt. K. Durgavani		A.S.O-I	<ul style="list-style-type: none"> ✓ Service matters of Associate Professors, Professors, Additional Directors, including Principals, Superintendents of Medical and Dental Colleges, and Directors of Medical Education (A.P. Medical Education Service) ✓ Establishment of New Departments / Posts etc in Medical and Dental

	A		<p>Colleges of the State</p> <ul style="list-style-type: none"> ✓ Service matters of Medical and Dental Faculty / Teaching staff of the cadre of Associate Professor and above of all Medical, Dental Colleges ✓ Matters relating to private practice, service conditions and representations of officers of A.P. Medical Education Service
		A.S.O-II	<ul style="list-style-type: none"> ✓ Service matters of Asst. Professors included in A.P. Medical Education Services and other teaching staff of equal categories, including recruitment, appointment, transfer, promotion, leave, other service matters etc. ✓ Service matters of staff included in A.P. Medical Education and Dental Services of Assistant Professor / Tutor etc. ✓ Service Matters of all teaching faculty of RIMS / NIMS /SVIMS / VIMS/MNJ and other autonomous medical education institutions. ✓ Service Matters of Bio-chemists, Physiotherapists, Occupational Therapists, Dieticians and other Non-Gazetted technical staff working under the DME Establishment. ✓ All establishment matters relating to medical and dental colleges in the state and RIMS, NIMS, SVIMS / MNJ /and VIMS, not explicitly assigned to any other section ✓ All administrative approvals relating to upgradation of Hospitals, Sanction of Civil Works, Procurement of equipment, Maintenance of Buildings, Sanitation, Diet, etc., relating to medical and dental colleges and RIMS (after administrative sanction, the file will be transferred to M Section if assigned to APMSIDC; if not, it will be handled in A section)
		A.S.O-I	<ul style="list-style-type: none"> ✓ Service matters of Deputy Civil Surgeons, Deputy Dental Surgeons, Civil Surgeons and above of the non-teaching side under the control of Directorate of Public Health & Family Welfare. ✓ All service matters of Dist. Leprosy Officers, District Malaria, and District TB Officers. ✓ Recruitment, Appointment, Transfer, promotion, maintenance of seniority lists of DCS and CS.

	B	A.S.O-II	<ul style="list-style-type: none"> ✓ Service matters of Civil Assistant Surgeons (CAS) and Dental Assistant Surgeons (DAS) under the control of Directorate of Public Health and Family Welfare. ✓ Recruitment, Appointment, Transfer, promotion, maintenance of seniority lists of CAS and DAS ✓ Matters relating to private practice of Medical Officers in all departments under the control of Commissionerate of Health and Family Welfare.
	E	A.S.O-I	<ul style="list-style-type: none"> ✓ Matters relating to Undergraduate Medical Education; Rules relating to MBBS / BDS and follow-up thereof ✓ Matters relating to Post-Graduate Medical Education and Super Specialty Courses – Administration of Rules and Regulations thereof. ✓ Sanction of new Medical Colleges / Dental Colleges ✓ Management of Internship and Residency Programmes, including inter-college / hospital transfers ✓ All matters relating to Private Medical Institutions (Corporative Hospitals) including PME Act and its rules etc., ✓ Indian Medical Council and A.P. State Medical Council & related matters – ✓ A.P. Medical Practitioners Registration Act, 1968 ✓ A.P. State Dental Council & related matters. ✓ Coordination with Medical Council of India / Dental Council of India etc.
		A.S.O-II	<ul style="list-style-type: none"> ✓ All matters relating to NTR University of Health Sciences ✓ High-Power Committee and Fee-Fixation Committee and other such Committees on Medical Education ✓ All policy and programme matters relating to NIMS Hyderabad and other Autonomous Institutions, including SVIMS, VIMS, RIMS, and other autonomous institutions (except service matters that should be dealt in A Section) including administrative sanctions for upgradation of hospitals, civil works, equipment, diet, sanitation and related matters. (after administrative sanction, the file will be transferred to M Section if assigned to APMSIDC; if not, it will continued to be handled in E section) ✓ All policy and programme matters relating to MNJ Institute of Oncology & Regional Cancer Centre, Hyderabad

			<ul style="list-style-type: none"> ✓ Medical Education Reform /Faculty Development; Research and Training; Continuing Medical Education for all medical staff of AP Medical Education Service, etc. ✓
Sri A. Malla Reddy	H	A.S.O-I	<ul style="list-style-type: none"> ✓ AP Public Health Act and the rules thereof. ✓ Service matters relating to the personnel belonging to Ministerial Service and the Gazetted Administrative Establishment including Assistant, Deputy, Joint and Additional Directors under the control of Medical, Health and Family Welfare Department. ✓ OMC Rules- APPH Sub-ordinate Service Rules – A.P. Medical Ministerial Services –Branch I (Medical) & Branch-III (General) – All service matters relating to personnel belonging to these services on teaching side - Service matters of the employees in the teaching side – Rules relating to training of L.Ts. L.As, Radiographers, Dark Room Assistants. ✓ All medical Sub-ordinate OMC Rules. ✓ AP Medical Employees Union / Association Matters.
		A.S.O-II	<ul style="list-style-type: none"> ✓ Emergency Relief in Natural Calamities, floods, drought, etc. ✓ All matters relating to Fairs and Puskharams and prevention of Communicable Diseases Epidemics, especially Gastro-Enteritis, H1N1, Anthrax, Plagues, etc. ✓ All matters relating to Public Health & Sanitation, and initiatives to control Malaria, Filaria, Cholera, Small-pox, Chicken-pox, Flurosis, Gastroenteritis, etc. ✓ Coordination and oversight of Integrated Disease Control Programme (IDSP). ✓ Coordination and Oversight of National Vector-Borne Diseases Control Programme (NVBDCP). ✓ All matters relating to State Health Transport Office (SHTO)
			<ul style="list-style-type: none"> ✓ Service Matters of Para-Medical Staff and A.P. Public Health Subordinate Services, except MPHA (Male) MPHS (Male) and MPHEOs.

	J	A.S.O-I	<ul style="list-style-type: none"> ✓ Service matters relating to Contingent Employees, NMRs etc., in terms of G.O.Ms.No.212, Finance Dt.22.4.94 ✓ Service matters relating to Class IV staff and Drivers working under the control of the Commissionerate of Health and Family Welfare ✓ All Matters relating to the 'outsourced' services employing para-medical and support staff.
		A.S.O-II	<ul style="list-style-type: none"> ✓ Service matters relating to MPHA (Male), MPHS (Male), MPHEOs in A.P Public Health Subordinate Services. ✓ All matters relating to the recruitment and appointment of Para-medical staff under the control of Commissionerate of Health and Family Welfare. ✓ All matters relating to the Diploma in Public Health & Sanitation Technology for recruitment to the post of MPHA (Male) ✓ All matters relating to Para-Medical Board and Para-Medical Education.
	N	A.S.O-I	<ul style="list-style-type: none"> ✓ Audit of all departments under the control of Health, Medical and Family Welfare Department and follow-up Action ✓ Co-ordination and follow-up of Audit objections, CAG and PAC matters to the entire department, including the HoD establishment. ✓ Issuance of No-Objection Certificates to employees of Commissionerate of Health and Family Welfare (DPH, AVPPV, IPM, APSACS and IIH&FW) for overseas travel, and for other related purposes. ✓ RTI Act (Coordination, Monitoring and Reporting).
		A.S.O-II	<ul style="list-style-type: none"> ✓ Co-ordination and follow-up of all CM announcements, CMP Cases, CM Information System ✓ CM and Minister Visits within and outside the State ✓ Follow-up action on Rajeev Palle Bata, Praja Patham, Rachabanda etc. ✓ Protocol and State Functions ✓ All miscellaneous matters not related to any section of the department.
		A.S.O-I	<ul style="list-style-type: none"> ✓ Administration of APVVP Act 29 of 1986 and the Rules thereof. ✓ Matters relating to up-gradation and development of hospitals under the control of APVVP

Smt. G. Sunitha Devi	C		<ul style="list-style-type: none"> ✓ Establishment and Monitoring the performance of all Advisory-cum-Development Committees of Hospitals under the DME/ APVVP and DPH and other establishments of the department. ✓ All service matters of Civil Asst. Surgeons/ Deputy Civil Surgeons / Para medical staff and Non-technical staff working under the control of APVVP, including recruitment and appointment etc. ✓ All administrative sanctions relating to new hospitals, upgradation of existing hospitals, sanction of Civil Works, Procurement of equipment, Maintenance of Buildings, Sanitation, Diet, etc., relating to APVVP Hospitals (after administrative sanction, the file will be transferred to M Section if assigned to APMSIDC; if not, it will be handled in C section)
		A.S.O-II	<ul style="list-style-type: none"> ✓ All service matters of Commissionerate of VVP, DCHS, Civil Surgeons working under the control of APVVP. ✓ Strengthening of APVVP Hospitals, including civil works, furniture, equipment, etc. ✓ Service Matters of Bio-chemists, Physiotherapists, Occupational Therapists, Dieticians and other Non-Gazetted staff working under the APVVP Establishment. ✓ All Matters relating to the Trauma Care Units ✓ RS -10 Project ✓ Emergency Medical Management Network for AP ✓ All matters relating to the APVVP Hospital Services
		A.S.O-I	<ul style="list-style-type: none"> ✓ All matters relating to Statistics of Births & Deaths Registration Act., ✓ All Service Matters of Assistant Statistical Officers ✓ All matters pertains to pre-conception and Pre-natal diagnostic Techniques (Prohibition of Sex selection) Act 1994. ✓ All matters pertaining to the prevention of Trafficking and sexual exploitation of Women and Children. ✓ Matters relating to ICDS, Nutrition Support, women associations and handicapped welfare etc. ✓ Matters relating Indian Institute of Health and Family Welfare (H&FW), Regional Training Centres (RTCs) and District Training Teams (DTTs)

	D		<ul style="list-style-type: none"> ✓ Coordination with UNICEF, DFID, UNFPA, World Bank, WHO and other international organisations. ✓ All Matters relating to the Tribal Health Programme and Special Programmes for the Vulnerable Groups ✓ All matters relating to the State Family Welfare Bureau, City Family Welfare Bureau and District Family Welfare Bureau, State Population Policy, etc. ✓ All matters relating to National Urban Health Mission (NUHM)
		A.S.O-II	<ul style="list-style-type: none"> ✓ All matters relating to the National Rural Health Mission (NRHM) ✓ All matters relating to release of Grants-in-aid to Local Bodies and Voluntary Agencies etc., under Family Welfare Programme. ✓ All matters relating to the F.W Centers, Training Centers, Sterilization Wards, Population Stabilisation initiatives and the Family Welfare Programme, etc. ✓ All matters relating to MPHWS (F) / ANMs/PHVs (F) Training Schools ✓ Management of NGO and PPP MOA with NGOs for Management of Primary Health Institutions
		A.S.O-I	<ul style="list-style-type: none"> ✓ All matters relating to the Primary Health Care System – including the sanction, upgradation, strengthening – staffing, equipment and buildings, etc., of sub-centres, Primary Health Centres (PHCs) and Community Health Centres (CHCs) ✓ All administrative sanctions relating to new PHCs / CHCs / CHNOs, upgradation and sanction of civil works, procurement of equipment, maintenance of buildings, sanitation, diet, etc., relating to all hospitals under the control of Directorate of Public Health (after administrative sanction, the file will be transferred to M Section if assigned to APMSIDC; if not, it will be handled in F section) ✓ Management of Community Health and Nutrition Clusters (CHNCs) and CHNOs – infrastructure, staffing, etc

	F		<ul style="list-style-type: none"> ✓ Urban Health System – UHCs and all related health institutions ✓ Training and Monitoring of CHNCs. ✓ All issues relating to the School Health Programme
		A.S.O-II	<ul style="list-style-type: none"> ✓ All matters relating to the National TB and Leprosy Programmes – Revised National Tuberculosis Control Programme (RNTCP) and National Leprosy Eradication Programme (NLEP). ✓ National Programme for prevention of deafness; Right to Hearing Society ✓ AP Health Sector Reform Programme (APHSRP) ✓ National Programmes for prevention of visual impairment and control of Blindness; Right to Sight Society. ✓ All cases of Organ Donation, Jeevandan, AP Organ Transplantation Act 1995 and the Rules thereof. ✓ Private Healthcare Establishment Registration Act 2002 / Health Care Establishment Act 2010 and the Rules thereof, including Enforcement and Monitoring.
	I	A.S.O-I	<ul style="list-style-type: none"> ✓ Service matters relating to the Gazetted and Non-Gazetted establishment of Unani discipline of AYUSH Department, including the selection, appointment, promotion, and absorption of personnel – both gazetted and Non-Gazetted – of institutions taken over by the government. ✓ Matters relating to the Unani Employee’s Unions and Associations
		A.S.O-II	<ul style="list-style-type: none"> ✓ Service matters of Gazetted and Non-Gazetted Establishment (Ayurveda and Homeopathy Wings) of AYUSH Department, and the Commissionerate of AYUSH, including selection, appointment, promotions, transfers etc., - ✓ Matters relating to the employees union and Associations of Ayurveda and Homeopathy wings of AYUSH department.

Sri M.A. Aziz	R	A.S.O-I	<ul style="list-style-type: none"> ✓ Service matters relating A.P. Yogadhyayana Parishad, Nature Cure and allied Units – Rules of admission to the Courses, Diploma, Yoga, etc. ✓ Matters relating to sanction of schemes, opening of Dispensaries / Hospitals ✓ Sanction and continuation of staff relating to the Homoeopathy Colleges, Nature Cure and Yoga ✓ Grants-in-aid to private institutions of Homoeopathy and Naturopathy. ✓ All Non-Service matters relating to the Homoeopathy Wing of AYUSH.
		A.S.O-II	<ul style="list-style-type: none"> ✓ All Non-Service matters relating to the Ayurveda, Unani, Tibbi ✓ Rules of admission to the courses of Diploma, Degree and PG in Ayurveda, Unani, Tibbi ✓ Sanction and continuation of staff and allied matters relating to Ayurveda, Unani and Tibbi Colleges and Hospitals in the State ✓ Centrally Sponsored Schemes – Indian Medicine Board; Integrated Indian Herbarium; and RMPs and LMPs (Indian Medicine) ✓ Matters relating to sanction of Grants-in-aid to Private Institutions of Ayurveda, Unani and Tibbi ✓ Andhra Pradesh Medicinal Plants Board.
		A.S.O-I	<ul style="list-style-type: none"> ✓ Follow-up on Assurances and allied Legislative Business ✓ Compilation of Governor Speech and Budget Speech ✓ Consolidation of reports from different Sections and the Heads of Departments for Independence and Republic Day functions ✓ Co-ordination of State of Administrative Report ✓ Consolidation of Matters Pending with Central Government and submission of periodical reports to the Minister / CM ✓ Collectors' Conference – Preparation and Follow-up ✓ Follow-up on Assurances and Allied Legislative Business ✓ All matters relating to LAQ, LCQ Parliamentary Questions etc., (Coordination, Monitoring and Reporting) <p>Issuance of No-Objection Certificates to employees of the Directorate of Medical Education for overseas travel, and for other related purposes.</p>

	G	A.S.O-II	<ul style="list-style-type: none">✓ Co-ordination of Annual Plan and Budget Preparation for HM&FW Department✓ Collection and compilation of Statistics pertaining to Budget performance – approval, releases, utilisation etc.✓ Budget allotment for Plan Schemes, centrally Sponsored, Centrally aided and Central Sector Schemes – proposals, approval, releases and utilisation monitoring.✓ Maintenance of Budget Register for the Department and all matters relating to the Department's budget management – allocation, releases, utilisation etc.✓ Collection and compilation of data pertaining to plan performance and submission (every month and periodically) for the meetings of Officials and Ministers✓ Follow-up action Budget speech of Minister (M&H)/ Finance Minister and CM✓ Review of plan and Non-Plan schemes✓ Evaluation of Plan and centrally assisted schemes etc. <p>Issuance of No-Objection Certificates to employees of all departments other than the Directorate of Medical Education and Commissionerate of Family Welfare for overseas travel, and for other related purposes.</p>
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